New/Change of Faculty Research Advisor Form Instructions


   Fill in your name and email.

PowerForm Signer Information

Fill in the name and email for each signing role listed below. Signers will receive an email inviting them to sign this document. Please enter your name and email to begin the signing process.

Student

Your Name: *
Full Name

Your Email: *
Email Address

2. Enter the name and email for your PREVIOUS faculty advisor in the role listed below. If you had a co-advisor, enter their name and email. If you did not have a co-advisor, leave this blank.

   Previous Faculty Advisor

   Name:
Full Name

   Email:
Email Address

   Previous Faculty Co-advisor (optional)

   Name:
Full Name

   Email:
Email Address

3. Enter the name and email for your NEW faculty advisor in the role listed below. If you would like to change your co-advisor, enter their name and email. If you do not have a co-advisor or do not want to change your co-advisor, leave this blank.
4. Click on the blue begin signing button. *In order to avoid an error message, you may need to allow Location Access.*

5. **Follow the prompts** to use your electronic signature and the DocuSign instructions. Fill in your information.

6. **Follow the prompts to adopt your signature and sign.**

7. Click the *orange finish button.*

8. Signers will receive an email inviting them to complete and sign this document. You’ll receive an email copy once everyone has signed.